



**SCOTTISH KORFBALL ASSOCIATION**  
**NATIONAL EXECUTIVE COMMITTEE MEETING**  
SATURDAY 28<sup>TH</sup> FEBRUARY 2015 | 1500  
5/19 Saunders Street, EDINBURGH

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**Present**

Nigel Cooper (Secretary)  
Jean Fourie (Treasurer/ Internationals Officer)  
Ian Volante (League Secretary)  
Will Ellis (Publicity)  
Nicol van Rijbroek (Funding, via Skype)

**Apologies**

Michael Nicholson (Development)

**Club Reps in attendance**

Mary Cooper (Dundee)

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**1. Opening**

- a. The meeting was opened at 1530. Nigel chaired. Nicol participated via Skype.

**2. Minutes of Previous Meeting**

Minutes of the meeting held on January 10<sup>th</sup>, 2015 (#5 of 2014-15) were accepted with two minor amendments: Michael Nicholson's attendance had not been noted in the written minutes, and one action point had been allocated incorrectly (Michael was tasked with 2015-01-10 4g(ii), whereas it should have been Nicol). Both errors are corrected in the amended minutes (attached).

**3. Matters arising / progress reports**

**a. General**

- i. Action points from the previous meeting (#5 of 2014-15) were addressed point by point. The vast majority had been actioned prior to the meeting. Points still awaiting completion are printed in bold in the list of actions appended to the current minutes.

**b. Secretary**

- i. **Internationals funding.** In response to the minutes of the previous meeting, Beth Bennett (internationals coach) had written seeking clarification that last year's IKF Development Fund grant of €1000.00 would be used solely for continued development of the Scottish International Squad. As far as both Nigel (secretary) and Jean (Internationals Officer) were concerned, there was no question about this, and Nigel agreed to minute this in the current



notes. The full expenditures on the grant are listed in the grant claim report, which is appended to these minutes.

**c. Treasurer**

- i. Registration Fees and accounts to date.** Jean presented up-to-date accounts for the period since May 1, 2014. Outstanding items included fee payments by Mavs and Ed. Uni, plus cash in hand relating to the Internationals squad. Without these items, the SKA is set to make a loss on the current year of £564.16. This is expected to turn in to a profit of around £300-£600 once the outstanding items are included. There is also one line item that is currently unaccounted for: a payment (cheque #10085) of £88.00 on June 8 that was made from a now-missing cheque book. Jean & Nigel agreed to track down the missing cheque book, the whereabouts of which should be detailed in an old email thread.  
Committee recommended that Jean provide accounts to the AGM itemised by topic, rather than the current/historic “itemised by date”.
- ii. Insurance.** Ed Uni have questioned the need for them to buy PLL insurance from the SKA, at least in future years. It was agreed that this was not necessary, so long as their own (SU-provided) insurance provides similar levels of cover. SKA membership and insurance fees should be revised as needed and put forward to the AGM (we still need to provide PLL cover for the SKA itself, and share the costs of this out fairly).
- iii. On-line banking.** Jean confirmed that the proposed switch-over to use on-line banking, and the option to use a third-party mailing address (if desired) would be a formality from the bank’s perspective. To avoid confusion and duplicating efforts, further action was deferred until the election of new officers at the forthcoming AGM.
- iv. WKA contribution to last year’s Europa Cup qualifiers.** Jean had tracked down an invoice from Croydon KC for hall hire in November 2013. The SKA paid this bill in full on November 19, 2013, but has not yet formally invoiced the WKA for their 50% contribution (previous correspondence with the WKA was answered with “we’ve paid Croydon already”). Nigel to chase up both Croydon (if we need to confirm that the £215 we paid was for the full amount) and then the WKA (to get their contribution of £107.50).

**d. League Secretary**

- i. Fixtures:** Post-split fixture scheduling had been completed to everyone’s satisfaction. All teams would get 6 more games, with Divisions A and B each

having 4 teams (each playing each other twice), and Division C having 7 teams (each playing each other once). This has been made possible by the addition of a third team from Dundee, and encouragement for Ed Uni 3 to stay in the league. The question of league entry fees for Dundee's third team was discussed – the committee decided that no fee needed to be charged.

- ii. **Trophies:** A budget of £25 per trophy was set for Ian to buy trophies for the winners of Divisions B and C.
- e. **SKA Cup / AGM / social venues:** Both halls and the shot-clock system at Sighthill had been booked for the Cup and AGM, from 10am to 6pm on Saturday, April 18<sup>th</sup>. Jean is still trying to contact the Teviott for the evening social. Jean to ask Ed Uni social secretary to organise volunteers to run the social, ideally including a ceilidh band (band enquiries to be made to Sarah Kelly and to Ed Uni's ceilidh band). Nicol had asked the IKF for feedback on the grant application to fund this (our end of season celebration), but has been told that feedback will not be available until the end of March. Committee agreed to set nominal fees of £20 per team (or £2.50 per player for excess / scratch players) to enter the cup, and £5 entry per person to the social (this could be free if the grant comes through in time).
- f. **Internationals**
- i. **Inter-areas:** Scotland finished in 9<sup>th</sup> place in the EKA's inter-area competition, held in Bristol on February 22.
  - ii. **Europeans:** no feedback has been given to the IKF (since November) about Scotland's intentions for the future: e.g. towards hosting future European events . Nigel agreed to contact the IKF and to express guarded positivity towards the idea.
  - iii. **“Scotland select” and high level player development:** Nicol taking this general idea forward, after speaking with Lee Guest.
- g. **Funding**
- i. **Shot-clocks:** Nicol reported back with pricing for shot-clocks: basketball style systems cost £665, and korfball ones (from Molten) £825 per set. Nicol agreed to investigate further funding opportunities from the IKF and elsewhere (once Nigel has fed back about the SKA's positivity towards hosting future international events).

#### h. Publicity

- i. **Photos:** Will is still exploring the possibilities for hosting the vast quantities of photos from the Europeans on our website. Ian and Nigel offered to help – both host websites for others, and think that disk space is “unlimited”.
- ii. **Website updates:** Publicity has generally been flowing smoothly (e.g. League update), but several people had noticed that Will’s latest post on the website resulted in a broken link... Will to investigate. Will requested a backup site for further development. Nigel to arrange.

#### i. Development

- i. **Constitution:** Michael has made some progress on amending/updating the constitution, but feels that he may not be able to complete this in time for the AGM. In Michael’s absence, the committee discussed the options, and agreed that we should at least try to outline two revisions at this year’s AGM. This should be done in consultation with the membership (i.e. SKA clubs), but led by the current committee. Progress to be made by email (including consultation with Michael) over the next few weeks. Will to take the lead. Development seen to be the key target for improvement: one proposal that gained initial momentum was to split development into two parts – current (including league, internationals, referee, etc.) and new (including coach, new club start-ups, youth/schools, etc.).
- ii. **Coach education (BKA):** Nigel had discussed this with John Wright (as chair of the BKA), and confirmed that BKA (grant) money needs to be allocated by end of March. Only two new potential “volunteers” had been found through Nigel’s latest plea to clubs, and neither of these were keen to be chosen above anyone else. It is clearly proving difficult (/impossible?) to convince most senior (/most suitable?) figures in our community to give up so much time and effort to become “qualified” tutors and assessors. Nigel to propose himself as an assessor, and to try to encourage Bob McKinlay and/or Beth Bennett as tutors.
- iii. **School korfball in Golspie:** this was going ahead as planned. Teacher has collected two collapsible SKA posts and 4 K4-IKF balls from Dundee, and is delivering classes in school-time successfully already.

#### 4. Refereeing

- a. **Assessments:** Steve Lawrence (Mavs), Calum Lindsay and Louise Pirie (Glasgow), Mark Goossens (Ed. City), Lee Guest (N. Storm), Terri Lloyd and Michael Nicholson (Dundee) had all passed their assessments at levels 1, 2 or 3 – full details on the



website. Several assessments were still pending full written / tabulated reports - Nigel to chase these up.

- b. On-line theory test:** This is now available, and has been successfully “trialled” by Lee Guest. Nigel to invite more experienced refs to resit the exam on-line as a refresher, with a view to making regular refreshers (e.g. every 2-3 years?) a requirement for continued qualification.

## **5. Protests and appeal.**

- a.** The outcomes of the two league-match protests from the Division 2 fixtures played on November 7th have been appealed by Edinburgh City. City have asked for both outcomes to be revoked, rather than simply reconsidered by an appeals panel. They have also asked that the process by which the protest has been handled be reviewed. This process was discussed in detail, in order to ascertain the whole committee’s confidence in it. The precedent that City claimed had been set by earlier protests was also considered in detail. The committee felt some sympathy with City’s position, but the consensus view was that both of the initial protests (of Nov 7) had been handled fairly, and in full accordance with the league rules. There were undoubtedly shortcomings in the current process(es), as discussed at the previous meeting, but these were not thought to have led to any bias in the outcome. The most serious shortcoming was that the league rules do not explicitly provide a team that is protested against with much (if any) input into the protest process (only the line-up’s used in previous matches is considered explicitly, although other circumstances may be taken into consideration as well). In the case of the current protests, however, City had provided substantial input to the process, including lengthy descriptions of their circumstances. For the time-being, three parallel courses of action were proposed: (i) Will was charged with drafting an official response to City’s complaints about the SKA’s handling of the protests, (ii) Will was also charged with drafting and then publishing an official statement regarding the protests and ongoing appeal actions on the website, and (iii) the independent “appeal” panel has already been charged with reviewing both of the initial protests should be asked to complete their review(s) before next weekend. It was stressed that the panel should be asked to come to separate decisions on both of the protests, and that only these (two, panel-agreed) decisions should be fed back to the SKA. These panel decisions would then be considered by the committee at large before being fed back to the three clubs involved, and finally publicised.
- b.** There was unanimous support for a proposal to either improve or abolish the protest system prior to next year’s league. The issue of squad lists was raised once again in respect of the protest system. All but one club had already submitted squad lists for each of their league teams in January, but the SKA had not actually asked for permission to use / publicise them. There was strong support for these lists to be circulated to all clubs, and even published on the web, in order to avoid un-realistic protests being lodged in the future (i.e. the committee felt that many teams would be less likely to play under protest if they knew beforehand how many of their opponents were actually “playing down”). Nigel was charged with writing back to all clubs with their proposed squad-lists, and asking for any revisions prior to publishing them for the “second half” of the season (deadline March 7).



**6. Date of next meeting**

AGM at Sighthill from 5pm on April 18.

**7. Close**

The meeting closed at around 1730. Nigel thanked everyone for their contributions, and especially Will for hosting.

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COMPLETED & PENDING ACTIONS (**PENDING IN BOLD**)

Reference	Action	Assigned To	Due date / completion date
2014-11-30.4.3	<b>Clarify and resolve issues relating to WKA payment towards 2014 Europa Cup qualifier.</b>	Jean Fourie Nigel Cooper	In progress.
2014-11-30.4.4	Source trophies for league divisions B and C.	Ian Volante	End of season. <b>PENDING</b>
2014-11-30.4.4	Arrange for volunteers to organise the 2015 end-of-season social.	Nigel Cooper (Jean Fourie)	A.S.A.P.
2014-11-30.4.4	Organise the 2015 SKA Cup.	Ian Volante	In progress
2014-11-30.7.1	<b>Provide feedback to the IKF on the outcomes of its meeting at the European Championship, specifically with reference to the need for associations to host international events.</b>	Jean Fourie (Nigel Cooper)	A.S.A.P Overdue
2014-11-30.8.1	Contact John Wright for formal approval to use BKA funding for courses at alternative providers.	Nigel Cooper	Completed (January)
2014-11-30.9.5	<b>Undertake a review of the Constitution, and draft appropriate amendments.</b>	Michael Nicholson Committee at large	<b>2015 AGM IN PROGRESS</b>
2015-01-10 4a(iii)	Support school korfball in Golspie.	Michael Nicholson	Ongoing: Successful start (February).
2015-01-10 4a(iv)	<b>Progress funding application for juniors.</b>	Michael Nicholson	<b>In progress.</b>
2015-01-10 4b	Prepare draft accounts and budget for AGM	Jean Fourie	Completed (Feb 28)
2015-01-10 4b(ii/iii)	<b>Progress on-line banking application</b>	Next Treasurer	<b>After AGM (deferred)</b>
2015-01-10 4c(i)	Progress protest decision	Ian Volante	Completed (January)
2015-01-10 4c(ii)	Progress post-split fixture schedule	Ian Volante	Completed (February)
2015-01-10 4c(iii)	Chase up missing league statistics	Ian Volante	Completed (January)
2015-01-10 4c(iv)	Obtain squad lists for all teams in SKL	Nigel Cooper	Completed (January)
2015-01-10 4d(i)	Look into ref development opportunities at inter-area	Jean / Nigel	Lapsed
2015-01-10 4e(ii)	Look into funding and prices for shot-clocks	Nicol van Rijbroek	Completed (January)
2015-01-10 4f(i)	Delete superfluous (personal) data from mailing lists	Will Ellis	Completed (January)
2015-01-10 4f(ii)	<b>Make photographs available on / for website</b>	Will Ellis	<b>Ongoing (ASAP)</b>
2015-01-10 4f(iii)	<b>Update website</b>	Will Ellis	<b>Ongoing (ASAP)</b>

Scottish Korfball Association

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2015-01-10 4f(iv)	Write league roundup	Will Ellis	Completed (February)
<b>2015-01-10 4g(i)</b>	<b>Progress constitutional amendments</b>	<b>Michael Nicholson</b>	<b>Ongoing</b>
<b>2015-01-10 4g(ii)</b>	<b>Progress Scotland select developments (with Lee Guest?)</b>	<b>Nicol van Rijbroek</b>	<b>Ongoing</b>
2015-01-10 5b	Source Recognition Award	Michael Nicholson	Completed (January)
2015-01-10 6b	Progress on-line referee test	Nigel Cooper	Completed (January)
2015-01-10 8a	Book Sighthill for Cup & AGM	Ian Volante	Completed (February)
<b>2015-01-10 8b</b>	<b>Book venue for social</b>	<b>Jean Fourie</b>	<b>A.S.A.P. - Pending</b>

#### NEW ACTIONS

Reference	Action	Assigned To	Due date
2015-02-28 3c(i)	Track down missing cheque book	Jean Fourie / Nigel Cooper	A.S.A.P.
2015-02-28 3c(i)	Arrange accounts by topic	Jean Fourie	AGM (April 18)
2015-02-28 3c(ii)	Propose subs for next season	Jean Fourie / Nigel Cooper	AGM (April 18)
2015-02-28 3g(i)	Progress funding for and purchase of shot-clocks	Nicol van Rijbroek	A.S.A.P.
2015-02-28 3i(i)	Forward role descriptions for revised constitution to Michael	All committee members	A.S.A.P.
2015-02-28 3i(i)	Contribute to proposal of constitutional amendments	All committee members	Next 2 weeks
2015-02-28 3i(ii)	Encourage candidate tutors and assessors for L2 coaching (BKA)	Nigel Cooper	End of March
2015-02-28 4a	Chase up ref assessment forms	Nigel Cooper	A.S.A.P.
2015-02-28 4b	Invite assessed refs to refresh theory tests	Nigel Cooper	A.S.A.P.
2015-02-28 5a	Draft official response to City's complaints re: initial protest decision and process	Will Ellis	Within the week
2015-02-28 5a	Progress protest appeals	Ian Volante	Immediately (need appeal recommendations by 7/3/15)
2015-02-28 5b	Obtain revised squad lists from all clubs for post-split fixtures and circulate to all other clubs	Nigel Cooper	A.S.A.P. (target 7/3/15)



Appendix: referred to in minute 2015-02-28 3b(i)

**Report of grant activities 2014 “Development and Education Committee”**

**Name of the Project: Preparation & Participation EKC 2014**

**Applicant: Scottish Korfball Association**

<b>Name of organization:</b>	Scottish Korfball Association
Contact person:	Nigel Cooper (SKA secretary)
contact information (e-mail, telephone):	<a href="mailto:secretary@scotlandkorfball.co.uk">secretary@scotlandkorfball.co.uk</a> +44 7817 640 432

**Goals:** Do you think you have achieved your goals? Are you satisfied with it? (max. 5 lines).

Our goal was to participate successfully in the European Championships and ideally to qualify for the World Championships 2015. Scotland were the best prepared they could ever have been for this championship and while disappointed not to have qualified for the World Championships we are satisfied with our final position of 11<sup>th</sup>.

**Objectives** (measurable outcomes of the project): Can you state quantitative results of the project? How many people/events/etc. ... Are they according your plans? (max. 5 lines)

Scotland finished 11<sup>th</sup> in the ECK 2014, enabling us to move up to 18<sup>th</sup> place in the World Rankings.

The money enabled us to travel to different locations in the UK and the Netherlands to play against English Premier division teams in preparation for the trip. All together 16 players travelled to England / the Netherlands on 5 occasions to play in matches and participate in training. These results accordance with our original project plan.

**Actions overview:** it is helpful to understand the financial statement (Add rows if needed) :

Start date /hour	Finish date /hour	Activity: short description (e.g. demonstration of the game to X students from Y universities)	Results (quantifiable, if possible) (e.g. X teams will start their competition within Y months)
23/8/14	24/8/14	Travelled to NL to participate in Velocitas tournament and train with dutch players	Players in training squad competed and trained here
6/9/14	7/9/14	Competed in preparation tournament in London, England	Competed against England, Catalonia and Wales.
13/9/14	14/9/14	Training in Manchester, England, playing English squads	Won both matches,
27/9/14	28/9/14	Training in Edinburgh for selected squad	Players able to train locally
11/10/14	12/10/14	Playing 3 English national league teams in Kent, England	16 players competed in these matches
23/10/14	24/10/14	Extra training in Portugal	

**Future of the project, Future funding:**

Do you plan any follow-up? If the grant was for an ongoing program or activity, how will funding be secured for continuation?

**Our international squad training is self-funded by the players. We plan to run more fund raising events in the future**

**The co-financing** (the financing mobilized from sources other than IKF and KNKV development grants)

– Did this grant assist your organization in obtaining funds from other sources?

**No**

If you were to undertake this project again, would you do anything differently? If yes, please explain.

**No. We had adequate time to prepare for the Europeans. Players & coaches were dedicated to training, including funding their own travel costs on trips to England and the Netherlands.**

**Financial statement** in EUR (Add rows if needed; add copies of the bills as attachments):

Item (e.g. Rent of the hall, promotion material ...)	Applicant	IKF	Other sources*	Total	Attachment nr.
Hall hire - Holland		228.32		228.32	1
Tournament Entry - London		435.26		435.26	2
Hall hire – Kent		276.42		276.42	3
Hall hire - Manchester			165.10	165.10	
Hall hire - Edinburgh	258.66			258.66	4
Coach travel expenses			177	177	6
Hall Hire Portugal		100		100	5
<b>Total amounts</b>	<b>258.66</b>	<b>1040.00</b>	<b>342.10</b>	<b>1640.76</b>	

**Remarks** (if any):

**Invoices #2, 3, 4, & 6 are in GBP. These have been converted to Euros at €1.25 / £.**

**\*All other sources are the players & coach themselves. All costs not covered by the SKA or IKF grant were met by the players**

**Authorized by:**

Name, e-mail: Nigel Cooper, SKA Secretary, secretary@scotlandkorfball.co.uk

Date: 5/12/2014